

JOB DESCRIPTION

Position Title: Executive Producer, Community News and Current Affairs

Organization: NITV / Uvagut TV

Reports To: Director, Community News and Current Affairs (NITV / Uvagut TV)

WHO WE ARE

Nunavut Independent Television (NITV) is a nonprofit media organization based in Nunavut and owner of Uvagut TV, a national broadcaster. NITV started in 1991 as Canada's first artist-run media centre located in a remote Inuit community (Igloolik, Nunavut). NITV promotes the creation and exhibition of Inuit video productions linking Nunavut communities through Internet television channels as one of the founding members of Isuma TV, a collective multimedia platform for Inuit and Indigenous media worldwide, and recently Uvagut TV, a national Canadian broadcast service.

Uvagut TV is owned by and operated as a project of NITV. Uvagut TV is Canada's first national Inuktitut television channel - broadcasting movies, documentaries, cultural programs, news and current affairs shows, and daily children's programs. In October 2024, the CRTC (Canada Radio and Telecommunications Commission) approved NITV's application under Section 9(1)(h) of the Broadcasting Act to have mandatory distribution status. This means that Uvagut TV will be carried on basic cable packages from coast to coast to coast across Canada to 10 million television subscribers. It is an important time for our work to represent, create, advocate for and broadcast Inuit media to a much wider audience.

We are a team of passionate and skilled people who support a larger network of creative producers for a wide and growing variety of Inuit and Indigenous media content. We strive to promote a diverse and inclusive organizational culture that emphasizes collaboration, caring, quality work, and creative content with real impact. We value our employees and creative content partners and stakeholders. We strive to create a space of respect, belonging and resilience. While not all positions require it, fluency in spoken and written Inuktitut, and knowledge of Inuit culture is strongly desired.

POSITION OVERVIEW

The Executive Producer, Community News and Current Affairs, is part of the Community News and Current Affairs team for NITV / Uvagut TV. This team encompasses several production staff

and contractors, located throughout the country, who produce live and pre-recorded shows including news and current affairs as well as community original content such as documentary one-offs or series, low budget drama, artistic work, and animation. The Executive Producer, Community News and Current reports to and supports the Director, Community News & Current Affairs. Works with the Manager, Scheduling & Traffic, and the Broadcast Engineer and works closely with the regional production teams to provide high-level production support on concepts, technical implementation, packaging and presentation of both live and pre-recorded shows for broadcast. This includes oversight of the producer, anchor host, and freelance content providers located in five different communities. This role is also responsible for providing data, analysis, and reports as needed to contribute to NITV / Uvagut TV CRTC reporting requirements. Will help establish and then implement set of ethical and production quality standards for news and current affairs shows.

All roles with NITV / Uvagut TV are responsible for understanding and upholding the vision, mandate, and values of NITV and Uvagut TV and the wider scope of Inuit and Indigenous issues in Canada (including Truth & Reconciliation, anti-colonialism and self-determination). This includes how we relate to the public and other organizations, as well as fostering a positive, inclusive, creative, and collaborative organizational culture at work.

Imagine yourself in this role...

As the Executive Producer, Community News and Current Affairs you are considered to be organized and a producer in a broadcast media setting with an interest in news and current affairs. You enjoy collaborating with members of the team across Inuit Nunangat and elsewhere, to provide production support that leads to our exemplary and varied broadcasts. Your ability to work closely with others enables you to support our workplace culture. You have a genuine interest in Inuit and Indigenous media. You have experience with a complex, non-profit and/or for-profit organization(s) which allows you to balance several tasks at the same time. You can see that your daily work supports a busy, often changing work setting with the goals of efficiency and a positive experience for all other employees of this dynamic organization.

Why you should apply...

Even if you don't have all the requirements listed for this position, you may be the right person for the job. If you have a passion for how organizations thrive, and are experienced in a producer role, or knowledgeable in several of the areas of work that we describe, we want to hear from you. Read through this job description, then apply and tell us what you'd bring to the team.

WHAT THE EXECUTIVE PRODUCER, COMMUNITY NEWS AND CURRENT AFFAIRS DOES (Scope of Work)

The Executive Producer, Community News and Current Affairs, is expected to be able to do the tasks and fulfill the objectives outlined here:

- Reports to and supports the Director, Community News & Current Affairs
- Works with the Manager, Scheduling & Traffic, and the Broadcast Engineer
- Helps establish and then implement a set of ethical standards for news and current affairs shows
- Works with the news and current affairs teams to provide content ideas and show structure for weekly live tv shows for broadcast
- Collaborates with all production teams to provide high-level production support on concepts, technical implementation, packaging and presentation of both live and pre-recorded shows for broadcast ensuring quality standards are met
- Provides support and is responsible for oversight of the producer, anchor host, technician and freelance production team members located in five different communities
- Responsible for providing data, analysis, and reports as directed for CRTC reporting requirements

Participation in organizational culture:

- Engages in opportunities to connect across the organization
- Becomes familiar with the media being produced by NITV / Uvagut TV (and the films that we started with)
- Participates in training and opportunities to improve skills and qualifications (e.g. relevant software, Inuktut classes)
- Builds and maintains partnerships with community organizations, and other stakeholders
- Supports the role of non-profit media in advancing social and civic engagement
- Fosters a positive, inclusive, and collaborative organizational culture

WHAT YOU BRING (Experience & Skills)

The Executive Producer, Community News and Current Affairs is expected to have skills, experiences and qualifications that support their ability to do the tasks in their scope of work. These should include experience and capability with many of the areas listed here:

- Training and / or certification in media production related skills, or film school, or relevant experience
- Relevant experience in news, journalism or current affairs in print, radio, or video
- Ability to speak and write fluently in Inuktut and English
- Proficient with Microsoft Office
- Good interpersonal skills, and a flexible mindset
- Demonstrated ability and enthusiasm for identifying challenges and opportunities, and

- creating efficiencies and responding well to complexity and change
- Experience working with Inuit or other Indigenous communities and partners
- Ability to work in a complex team environment and with other staff members and relevant organizations based across Canada and especially in the North
- Understanding the mandate of NITV, and the wider scope of Inuit and Indigenous experience in Canada (including Truth & Reconciliation, anti-colonialism, self-determination, language, politics, daily experiences, topics of importance, regional concerns and more)
- An appetite for ongoing learning and development

TERMS OF EMPLOYMENT

- Full-time position with a 5-day work week, totaling 40 hours/week. Monday-to-Friday schedule, with rare exceptions.
- Can be based in our Montreal office, or in the North
- Some travel expected to Northern communities (e.g. approximately four times per year for 1 week duration), for staff meetings (Montreal, Arviat, Iqaluit, Igloolik) or industry events. Dates and durations of travel to be mutually agreed on.
- Successful candidates will work with their managers to create a transition timeline to phase out of their current role and into their new role.
- Offered salary would reflect candidate's experience and opportunities for growth. Annual salary value of the contract will be negotiated in the range of \$100,000 – \$120,000. Plus benefits, and 3 week's vacation.
- This appointment will have a 3-month probationary period and then a 6-month review to ensure a good fit for us, and for you. It is considered a permanent position, however the CRTC period ends in 2030 and our operations will be subject to an application and renewal process.
- Full employment details will be confirmed in an offer of employment

TO APPLY

Please email a short (400 words) letter of interest to Tory McNally (tory@legacybowes.com) explaining why you are interested in this position and explaining what you bring to this role. Include an updated resume if you can, but not required. Closing date for internal applicants is Monday March 31st at 11:59 pm EST. All applicants will receive a response and provided an opportunity to discuss their interest in this position. Candidates who are not successful will have an opportunity to talk with a manager to develop a professional growth plan.